



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द  
Chaudhary Ranbir Singh University, Jind  
(Established by the State Legislature Act 28 of 2014)



Assistant Registrar (Academic)

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### NOTIFICATION

The competent authority has considered and approved the following recommendations of the Committee of its meeting held on 08.08.2018 to assign the addition duties of FAA and SPIO to Teaching and Non teaching staff of the University with immediate effect till further order:

**A. List of officers assigned additional duties of First Appellate Authority (FAA) is as under:**

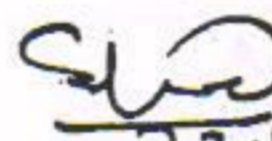
Sr. No.	Name and address Officers	Branch/Office/ Department
1	Prof. S.K. Sinha, FAA Department of Management	All Branches/ All Offices/ All Departments except Account Branch, Examination Branch, Registration Branch, Department of English, Hostels (boys & Girls), NSS, DYW
2	Prof. Sandeep Berwal, FAA Department of Education	DSW and Proctor
3	Dr. Rajesh Kumar Bansal, FAA Controller of Examinations	Registration and Scholarship Branch and Examinations Branch
4	Dr. Jyoti Sheoran, FAA Department of English	Account Branch, NSS, DYW, Department of English, Hostels (Boys & Girls)

**B. List of officers/Officials assigned additional duties of SPIO is as under:**

Sr. No.	Name and address Officers/Officials	Branch/ Office/Cell/ Department
1	Dr. Ravi Bhushan, SPIO Deputy Registrar	General and Purchase Branch, Miscellaneous RTI
2	Sh. Hawa Singh, SPIO Deputy Registrar	Colleges Branch
3	Sh. Sanjeev Kumar, SPIO Assistant Registrar	Academic Branch, Account Branch, Transport Office, IQAC
4	Sh. Neeraj Singh, SPIO Assistant Registrar	Establishment Branch
5	Mrs. Seema Rani, SPIO Assistant Registrar	Registration and Scholarship Branch
6	Sh. Suresh Kumar, SPIO PA to VC	Vice Chancellor Office, Registrar Office
7	Mrs. Kusum Lata Yadav, SPIO Deputy Superintendent	Examinations Branch
8	Dr. Ajmer Singh, SPIO Assistant Professor Department of Management	All department under the Faculty of Commerce & Management and Humanities, DSW, Dean Academic Affairs, Public Relation Officer

9	Dr. Jasvir Singh, SPIO Assistant Professor Department of Management	All department under the Faculty of Social Sciences and Hostels ( Boys and Girls)
10	Dr. Anupam Bhatia, SPIO Assistant Professor Department of Computer Science and Applications	All department under the Faculty of Physical Sciences, NSS, DYW, Proctor
11	Dr. Vishal Verma, SPIO Assistant Professor Department of Computer Science and Applications	All department under the Faculty of Indic Studies and Education, Sports Council, OBC/SC/ST Cell, Youth Red-Cross Office
12	Sh. Amit Kumar , SPIO System Analyst	UCIC and Security
13	Dr. Anil Kumar, SPIO Assistant Librarian	Library
14	Sh. Lalit, SPIO JE (Civil)	Construction Branch

**Note:** All above SPIO will ensure that the points related to their Departments/ Branch as per section (4) of RTI act, 2005 ( as available on university website) be uploaded on university website within a week so that final ATR sent to the office of State Information Commission, Chandigarh with specified time. Further, If any RTI does not belong to the concerned Departments/ Branch/Offices in that case the concerned SPIO will intimate it back within **three days** from the date of receiving of that RTI. All SPIOs will ensure that RTI Act, 2005 will be implemented for matters under their charge. Concerned SPIO/Branch representative will maintain record of RTI under their charge and attend meeting except when otherwise decided by the competent authority.

  
 23.10.2018  
 Assistant Registrar (Academic)  
 For Registrar

Endt No. 7941-8104.....

Date. 23.10.2018.....

Copy is above forward to the following for kind information and necessary action.

1. All above FAA and SPIO, Chaudhary Ranbir Singh University, Jind.
2. All Deans of Faculties, Chaudhary Ranbir Singh University, Jind
3. All Chairperson/ Incargers, UTDs, Chaudhary Ranbir Singh University, Jind
4. All Branch Officers, Chaudhary Ranbir Singh University, Jind
5. All Cell/Centre, Chaudhary Ranbir Singh University, Jind
6. System Analyst, Chaudhary Ranbir Singh University, Jind with the request to upload it on the University website under RTI Tag.
7. PA to Vice Chancellor (for kind information to the Vice Chancellor), Chaudhary Ranbir Singh University, Jind
8. PA to Registrar (For kind information to Registrar), Chaudhary Ranbir Singh University, Jind

  
 23.10.2018  
 Assistant Registrar (Academic)  
 For Registrar